



## Europass Curriculum Vitae

### Personal information

First name(s) / Surname(s) **Sabrina Landini**  
EP level  
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Nationality Italian  
Date of birth 02.10.1965  
Gender Female – Married with two children

### Work experience

Name and address of employer Università degli Studi di Ferrara  
Dates Since 01.03.1994  
Occupation or position held

- Since 31.12.2008: Legal and liaison office manager (EP level)
- Since July 2005: Legal Manager (EP level)
- Since 01.07.2003: D Category assumption in the field of administrative-management
- Since 01.01.2001: Contract office manager
- Since 28.06.2000: Coordination-manager of Acts and Contracts office of the University Accounting Area.
- 01.03.1994: Assumption at the University of Ferrara as Administrative Assistant at the Acts and Contracts office.

Main activities and responsibilities Decision making; legal activities of consultation and contentious; economic and financial management; real estate management; evaluation of projects research; patent developing; spin-off developing; technology transfer.  
Type of business or sector Legal – Contracts – Intellectual properties

### Education and training

Dates 03.07.2008  
Title of qualification awarded Master II level in "University and research Management" – Politecnico di Milano (MIP)  
Date 08.03.2007  
Title of qualification awarded Bachelor in Theory and Management of enterprises – Università degli Studi di Ferrara – Thesis. "*Studio ed analisi dello sviluppo in materia di proprietà intellettuale presso l'Università degli Studi di Ferrara*"  
Title of qualification awarded 09.09.1995 Layer title ( Success in bar examination c/o Corte D'Appello di Bologna, inscription in Albo speciale degli Avvocati del Foro di Ferrara since 08.03.2006 )  
Dates 01.04.1992 – 26.03.1994  
Principal subjects/occupational skills covered Internship at the legal bureau of Avv. V. Gallotta (Ferrara Country) as legal practitioner with particular attention to civil, administrative, penal, labour and bankruptcy law.  
Dates 19.03.1991  
Title of qualification awarded Degree in law at the University of Ferrara "Thesis: "*Il Lavoro delle donne e la pari opportunità*"

**Personal skills and competences**

Mother tongue(s) Italian

Other language(s) English and Spanish

Self-assessment  
European level (\*)

**Language English**

**Language Spanish**

Understanding		Speaking		Writing	
Listening	Reading	Spoken interaction	Spoken production		
B2	B2	B1	B1	B1	
C1	C1	B2	B2	B2	

(\*) [Common European Framework of Reference for Languages](#)

TOEFL Test Results English70-95 (Date 2008)

Social skills and competences

Good capacity of team work. Good competence in relating with Directors, Professors and staff.

Organisational skills and competences

As manager in a University I develop my capacity of direct and coordinate colleagues, to solve critical situations and work under high pressure resolving problems.

Roles and responsibilities in the University of Ferrara

- Official Rogante (as Notary) since 01.01.2007;
- Representation and legal defense of the University of Ferrara, both directly and on behalf the State Attorneys (Bologna)
- Project Manager since 2007 entitled, "Reengineering Work-Flow Document and the implementation of the provisions contained within the Digital Administration Code in the University of Ferrara"
- Responsible for the University of Ferrara in the project "Law on the Net";
- Delegation to represent the Rector at shareholders meetings in Company/Consortium/Spinoff;
- Participation in a number of Competition Commission at University of Ferrara as an expert;
- Within universities Coordinator about some projects of the Administrative Management
- Professor in courses and seminars on Intellectual Property Rights
- Participating in working groups on University's projects such as the Social Report, contracting, insurance matters

Member

- Member of TTO Commission of Università degli Studi di Ferrara since 01.03.2005;
- Chair in IPCommittee Chair in European Project 's VII Frame - Contract number: FP7-HEALTH-n°241665 –
- Member of IPCommittee in European Project 's VII Frame – called NMD-CHIP
- Members of contractual group for the study knowledge transfer of Netval Association (Network per la Valorizzazione della Ricerca) in Italy
- Members in the working group on Intellectual Property Rights in the projects financed by the European Community of Netval Association (Network per la Valorizzazione della Ricerca) in Italy
- Auditor 's Association Nicolò Copernico (*Alumni Ateneo Estense*) in Ferrara since 01.03.2006

Computer skills and competences

Good knowledge of Windows operating system skill, Office (Word, Excel) internet and generic application skills.. Use of legal data bases, and University internal programs such as TITULUS and C.I.E.L.O. Next.

**Additional information**

Publications:  
S. Landini, A. Domenicali, R. Rizzo, "Lo sviluppo di un modello di rendicontazione sociale per le Università", in *Il management nelle Università e negli enti di ricerca*, Marcianum Press 2009.

**Annexes**

- Refresher Courses about: administrative matters and Court, litigation, technology transfer, workplace safety, access, rights of intellectual property, contracts, insurance.
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